Thank you for your purchase of **How to Outline a Nonfiction Book**. As an independent author I very much appreciate your confidence in me. Below are 10 outlines templates for 10 different kinds of Nonfiction books. I hope these outline "starters" can kick start your next book right away.

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T1 – How-to Book Outline Template

Front Matter (about the author, copyright, publishing info)
Title
Subtitle
Introduction to main topic
Benefits of learning how-to.

Chapter 1 Subtopic 1

Chapters can consist of different aspects of the topic or about separate projects.

Include things like specific instructions.

What the book will do for the reader. (Maybe how the book is organized)

Include lots of examples and maybe even exercises.

Chapter 2 Subtopic 2 Chapter 3 Subtopic 3

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Chapter N Subtopic N Conclusion

T2 – Outline Template for Step-by-Step Books

Front Matter (about the author, copyright, publishing info)
Title
Subtitle

Introduction to Topic or Project

Chapter 1 Step 1 Chapter 2 Step 2 Chapter 3 Step 3

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Or an alternate to this is simple steps to each separate project.
Chapter 1 Project 1
       Step 1
       Step 2
       Step 3
Chapter 2 Project 2
Chapter 3 Project 3
Chapter N Project N
Conclusion
T3 – Problem-Solution Book Outline Template
Front Matter (about the author, copyright, publishing info)
Title
Subtitle
Introduction to the topic
Chapter 1 Problem Analysis
        Disadvantages of the problem.
        How bad things can get.
        What happens if the problem isn't solved.
        Why you really need a solution.
Chapter 2 Common myths about the problem.
Chapter 3 Why current solutions don't work
Chapter 4 Problem Solution # 1
Chapter 5 Problem Solution # 2
Chapter N Problem Solution # N
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Conclusion

T4 – Craft or Hobby Book Outline Template

Front Matter (about the author, copyright, publishing info) Title Subtitle Introduction to the craft or hobby Chapter 1 Introduction to Projects Build excitement for the craft or hobby here. Things that you can do with the craft or hobby. Examples of crafts or activities that can be done. Chapter 2 Introduction to tools and methodologies Tools needed for the craft. How to use the tools and other possible resources. Foundational principles for working the craft or hobby. Chapter 3 Subtopic 1 Any other foundational materials that need to be shared before getting into the projects. Subtopic 2 Subtopic 3 Chapter 4 Project 1 Steps, examples, pictures, instructions, etc. Chapter 5 Project 2 Chapter 6 Project 3 Chapter N Project N Conclusion

T5 – Sports Book Outline Template

Front Matter (about the author, copyright, publishing info)
Title
Subtitle

Introduction to the sport, athlete, team, or other aspect of a sport

Chapter 1 Foundational Information

This can vary. Information about the sport, perhaps some history, what to watch for, important athletes in the sport and important teams, how the sport relates to countries and cultures, etc.

Chapter 2 Subtopic 1

Chapter 3 Subtopic 2

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Chapter N Subtopic N

Conclusion

T6 – Question-Answer Book Outline Template

Front Matter (about the author, copyright, publishing info)

Title

Subtitle

Introduction to the topic that the questions are clustered around

Chapter 1 Question 1 Answer 1

Chapter 2 Question 2 Answer 2

Chapter 3 Question 3 Answer 3

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Alternately questions and answers can be grouped into pockets of related information

Chapter 1 Questions About Subtopic 1

Question 1 Answer 1

Question 2 Answer 2

Question 3 Answer 3

Chapter 2 Questions About Subtopic 2

Question 4 Answer 4

Question 5 Answer 5

Question 6 Answer 6

Chapter 3 Questions About Subtopic 3

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Chapter N Questions About Subtopic N

Conclusion

Which questions should keep the reader thinking, how to do something with the information presented.

T7 – Interview Book Outline Template

Front Matter (about the author, copyright, publishing info)

Title

Subtitle

Introduction

Introduction to the topic and explanation that the book is based on an interview with some person or group that has something to do with your topic

Chapter 1 Who is the interview with and why should you read about it

Information about the person or persons being interviewed.

Information about the accomplishments, groups, certifications, etc. of the persons being interviewed.

Why the information being presented is important.

Chapter 2 Subtopic 1

Transcription from verbal or email interview

Chapter 3 Subtopic 2

Transcription from verbal or email interview

Chapter 4 Subtopic 4

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. Chapter N Subtopic N

Conclusion

Why this information is vital and how to apply it to the reader.

T8 – Beginner Books or For Dummies Book Outline Template

Front Matter (about the author, copyright, publishing info)

Title

Subtitle

Introduction

Introduction to the topic

Chapter 1 Book made for Beginners

Why this book is for beginners.

Which topics are covered and which topics are left for the advanced learners

What readers will get from the book.

Chapter 2 Subtopic 1

Foundational principles.

What the reader will need to know, some definitions, some examples.

Chapter 3 Subtopic 2

Chapter 4 Subtopic 3

Chapter 5 Subtopic 4

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Chapter N Subtopic N

Conclusion

Summarize what the reader should have learned and how the reader can apply the learning.

T9 – Advanced Books Outline Template

Front Matter (about the author, copyright, publishing info)

Title

Subtitle

Introduction

Introduction to the topic

Chapter 1 Book Targeted to Advanced Participants

Why this book was created and what readers should expect.

Which topics are covered in this book and which topics are better pursued in a beginning book.

What advanced participants should be able to do with the information in the book.

Chapter 2 Subtopic 1

Chapter 3 Subtopic 2

Chapter 4 Subtopic 3

Chapter 5 Subtopic 4

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Chapter N Subtopic N

Conclusion

Summary of advanced topics covered. What readers should have gotten out of the book. Where to look if participants actually need to go back and read a beginning book.

T10 – Expository Books Outline Template Front Matter (about the author, copyright, publishing info) Title Subtitle Introduction Introduction to the issue or hot topic. Chapter 1 Foundational Information History of the problem. Why it is a problem today. Who is involved in perpetuating the problem. State the opinion that you are going to try to prove or persuade people to accept. Chapter 2 Subtopic 1 Chapter 3 Subtopic 2 Chapter 4 Subtopic 3 Chapter 5 Subtopic 4 Chapter N Subtopic N Alternately these chapters can be aimed at people or groups involved. Chapter 2 Group 1 Chapter 3 Group 2 Chapter 4 Group 3 Chapter N Subtopic N

Or the chapters can be aimed at events that effected the problem

Chapter 2 Event 1 Chapter 3 Event 2 Chapter 4 Event 3 .

Chapter N Event N

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